



'N SKOOL MET 'N VISIE VIR KINDERS MET 'N MISSIE

A SCHOOL WITH A VISION FOR KIDS WITH A MISSION

LEARNER NAME & SURNAME: _____

APPLICATION FOR ADMISSION TO SWELLENDAM PRIMARY SCHOOL

Admission date	CEMIS number	Admitted to grade	Class

Please note:

- Applications should be completed in full and signed.
- All documentation should be attached to application.
- Please provide correct and up-to-date contact information.
- Complete one form per learner with the following documents attached:

DOCUMENTS	ATTACHED
Unabridged birth certificate. (If there is only one parent, a death certificate must be attached.	
Copy of immunization.	
Copy of learner's reports from previous school.	
Copies of both parents' Identity Documents	
Proof of residence of both parents, such as a copy of the municipal account.	
Children's Court documents with regards to foster care.	
If learner is an immigrant: copies of both parents' visa, passport, residence permit, and learner's study permit.	

- Transfer letters from the previous school should be handed in on the first day of attendance. Applications without above mentioned documents will be seen as incomplete and **will not be processed.**

IMPORTANT:

Swellendam Primary School is an **Afrikaans Medium School** and **Education takes place in Afrikaans** as stipulated in the Language Policy adopted by the Governing Body in line with the Constitution of the Republic of South Africa, Act 108 of 1996; the South African Schools Act, Act 84 of 1996 ('the Schools Act'); the National Education Policy Act, Act 27 of 1996; applicable provincial legislation on school education; jurisprudence of South African courts; the International Convention on the Rights of the Child; the "African Charter on the Rights and Welfare of Children"; the Norms and Standards for Language Policy in Public Schools, 1997 (GK 1701 of 19 December 1997) and the directions of the Pan-South African Language Council.

Parents' signature (please take note of the above)

LEARNER INFORMATION

Surname	
Nickname	
Full names	
Gender	
Date of Birth	
ID	
Grade	
Religion	
Home Language	
Race	
SA Citizen Yes/No	
Admission Date	
Name of previous school	
Siblings in this school	
Medical Aid (Name and number)	
Family Doctor	
Doctor's contact number	
Allergies	

PARENT / GUARDIAN INFORMATION

	Parent / Guardian 1	Parent / Guardian 2
Relationship		
Marriage Status		
Title		
Full names		
Surname		
Cell phone number		
Email		
ID		
Date of Birth		
SA Citizen Yes/No		
Occupation		
Employer		
Employer contact number		
Physical address		
Postal address		

SCHOOL FEES

School fee accounts are sent to both parents via email.

SWELLIE AFTERCARE

The Swellie Aftercare is your one-stop solution that cares for your child and looks after your his/her sport, lunch and homework while you are at work.

Would you like more information about the Swellie Aftercare? Please indicate your choice with an X. If "Yes", you will receive information via email.

YES		NO	
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SCHOOL HOSTEL

Would you like more information about Huis Excelsior Hostel at Swellendam High School? Please mark your choice with an X. If "Yes", you will receive information via email.

YES		NO	
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SWELLIE SHOP

If you have any enquiries or orders for school clothes, feel free to contact Mrs R. Cronje at 028 514 1347. Please remember to place your orders early.

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AGREEMENT BETWEEN SWELLENDAM PRIMARY SCHOOL AND PARENTS/LEGAL GUARDIANS

Full names and surname of father/guardian _____
Full names and surname of mother/guardian _____

The following conditions, as set out by the School Governing Body, are applicable to Swellendam Primary School:

1. Both parents/legal guardians are obligated to pay the school fees, as set out by the School Governing Body.
2. Please Note: The Education Law states that school fees are compulsory for public schools. By letting your child attend school at Swellendam Primary School, both parents/guardians accept responsibility for school fees, regardless of who entered the learner into the school.
3. Registration fees (a first payment) should preferably be made directly after admission. This serves as a first payment of the compulsory school fees.
4. It is the responsibility of the parents to ensure payment is received by the school before or on the payment deadline.
5. School fees are paid monthly in advance, across a period of 11 months – from January to November.
6. If the school is forced to hand over school fee debts to lawyers for collection from parents/guardians, said parents/guardians are liable for any lawyer and client fees that might arise from the collection of these debts, as well as any collection commission.
7. Parents/guardians who cannot afford the school fees, may apply for partial or full exemption of school fees at the School Governing Body. The procedures for applying for full or partial exemption of school fees, were discussed and accepted by the majority of parents at the budget meeting. The procedures and application forms are available on request at Mrs R. Cronje. The closing date for exemption for new learners is the last school day of January. No exemption will be given for Grade R learners.

Herewith, I agree with the above-mentioned school policies and I, parent/legal guardian of _____ (Name and surname of learner), will support my child by fulfilling my responsibilities in this regard.

Signed at _____ on this _____ day of _____ (month) in _____ (year).

Signature: Father/legal guardian

ID: _____

Signature: Mother/legal guardian

ID: _____

GENERAL DISCLAIMER

I, the undersigned and the parent/legal guardian of _____
(full name and surname of learner) surrender any claim against Swellendam Primary School or the Department of Education that my spouse, dependent or I may have for any damage or injury of any form while participating in school sport. Events such as outings, activities, or play during break time/class time, will be joined exclusively at my spouse, my child or my risk. I only surrender these claims with the knowledge that all outings and organized sports activities are done under the supervision of a teacher or another responsible person as approved by Swellendam Primary School. These responsible persons should also do anything reasonably possible to ensure the safety of my above-mentioned child.

Signed at _____ on this _____ day of
_____ (month) in _____ (year) as completed.

Signature: Father/Legal Guardian

Date: _____

Signature: Mother/Legal Guardian

We look forward to welcome you to our SWELLIE FAMILY